

Company Vans – Private Use

Employees who use their Company Van for private journeys will be liable to pay tax on a benefit of up to £4,169, unless those private journeys are considered to be 'insignificant'.

What is insignificant use?

Private use is insignificant where it is very much the exception to the normal use, is intermittent and irregular and lasts for short periods of time on odd occasions during the year. Examples of insignificant use taken from H M Revenue & Customs web site are:

- Journeys between home and work.
- Taking an old mattress or rubbish to a tip once or twice a year.
- Regularly making a slight detour to drop off a child at school or stopping at a newsagent on the way to work.
- Calling at the dentist on the way home from work.

Examples of use which are **NOT** considered insignificant are:

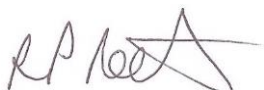
- Regular use of the van to do the supermarket shopping.
- Taking the van on holiday.
- Using the van outside of work hours for social activities.

Guardian Electrical Compliance Ltd - Policy

In order for Guardian to comply with the legislation, all employees who have the use of a Company Van are required to complete the attached Statement, confirming whether or not the vehicle is required for private journeys.

Any employee found to be using a Company Van for private journeys without first notifying the Company in writing will be subject to Disciplinary Proceedings and will probably be subject to substantial Penalties from the Inland Revenue.

Should you have any queries regarding any of the above, please contact myself.



Richard Roebuck
Finance Director
6 April 2021